

To: All Members and Substitute Members of  
the Overview and Scrutiny Committee -  
Services  
(Other Members for Information)

When calling please ask for:

Jake Chambers

**Legal & Democratic Services**

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Date: 15 March 2024

### **Membership of the Overview and Scrutiny Committee - Services**

Cllr Carole Cockburn (Chair)

Cllr Philip Townsend (Vice Chair)

Cllr Jane Austin

Cllr Dave Busby

Cllr Janet Crowe

Cllr George Hesse

Cllr Jacquie Keen

Cllr Gemma Long

Cllr David Munro

Cllr John Robini

Cllr Graham White

### **Substitutes**

Cllr Kevin Deanus

Cllr James Staunton

**Members who are unable to attend this meeting must submit apologies by the end of Monday, 18 March 2024 to enable a substitute to be arranged.**

Dear Councillor,

A meeting of the Overview and Scrutiny Committee - Services will be held as follows:

Date: Tuesday, 26 March 2024

Time: 7.00pm

Place: Committee Room 1, Council Offices, The Burys, Godalming

The agenda for the meeting is set out below.

The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast).

Yours sincerely,

**Susan Sale,**  
**Executive Head of Legal & Democratic Services & Monitoring Officer**

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## Waverley Corporate Strategy 2020 - 2025

### Vision

*Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.*

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

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### Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;

- is led by 'independent minded governors' who take ownership of the scrutiny process; and,
  - amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.
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## **Notes for members**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

## **Agenda**

### **1 Apologies For absence and substitution**

To receive apologies for absence and note substitutions.

Members who are unable to attend this meeting must submit apologies by the end of Tuesday 19 March 2024 to enable a substitute to be arranged, if applicable.

### **2 Minutes (Pages 7 - 12)**

To approve as a correct record the minutes of the meeting of the Overview & Scrutiny Committee - Services held on Tuesday 23 January 2024 and published on the Council's website.

### **3 Declarations of interest**

To receive members' declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government.

### **4 Questions from members of the public**

The Chairman to respond to any questions submitted by members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is Tuesday 19 March 2024.

### **5 Questions from members**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11. The deadline for submission of written questions for this meeting is Tuesday 19 March 2024.

The following two questions from Cllr Hesse are included here. Cllr White has agreed to put these questions to the committee, as Cllr Hesse has given his apologies for this meeting.

1. *“Will the Head of Planning and Economic Development take steps to ensure that planning drawings that are submitted, either by owners, developers or agents, that have inadequate detail, missing elevations, no title bar with drawing number, date and issuers details and no information such as notes or flags or hatching to show removal of heritage features, eg the door on the front elevation of The Bishops Table Hotel, West Street, Farnham, which is a listed Heritage building of note, are NOT validated but returned for further details or information?”*

*(This will hopefully avoid plans being approved due to plans lacking detail being submitted by opportunistic applicants).*

2. *Would the Head of Planning and Economic Development also provide information to the committee as to what steps are being considered or have been taken to strengthen the Waverley Conservation and Historic buildings team?*

*The lack of resource in this department was flagged up at the O&S November meeting.”*

## 6 **Committee Forward Work Programme** (Pages 13 - 26)

The Overview & Scrutiny Committee – Services is responsible for managing its work programme.

The current work programme (attached) includes agreed items and takes account of items identified on the latest Executive Forward Plan (Annexe 2) as due to come forward for decision.

Members are invited to consider their work programme and make any comments and/or amendments they consider necessary, as well as make suggestions for any additional topics that the Committee may wish to consider.

## 7 **Safer Waverley Partnership** (Pages 27 - 56)

The Committee are to review and scrutinise the work of the Safer Waverley Partnership (SWP), the Draft SWP Plan 2024-27, and the activities of its partners. This fulfils the requirements of Section 19 of the Police and Justice Act 2006.

## 8 **Corporate Performance Report Q3 2023-24** (Pages 57 - 126)

The Corporate Performance Report provides an analysis of the Council's performance for the third quarter of 2023-24. The report, set out at Annexe 1, is being presented to each of the Overview and Scrutiny Committees for comment and any recommendations they may wish to make to the Executive.

The Policy and Performance Officer and Heads of Service are to highlight areas relating to this Committee's remit (pages to note are pages 3-11 and 61-89 of the agenda papers).

9 **The Anti-Social Behaviour, Crime And Policing Act 2014 - PSPO (No.3)**  
(Pages 127 - 146)

The Committee are to receive a report on the borough's Public Space Protection Order No.3, and its proposed three year extension, from the Antisocial Behaviour Officer.

The Committee are asked to offer feedback, comments and any recommendations that they feel are appropriate.

10 **Presentation on the Surrey Environment Partnership**

The Committee are to receive a presentation from the Interim Head of Environmental Services on the work of the Surrey Environment Partnership.

11 **Verbal update on Suitable Alternative Natural Green Space (SANG) Land and Planning Policy**

The Committee are to receive a verbal update from the Executive Head of Planning Development on the topic of Suitable Alternative Natural Greenspace (SANG) land with respect to its relevance to planning policy and any impact on brownfield site construction in the borough.

12 **Exclusion Of Press And Public**

To consider, if necessary, the following recommendation on the motion of the Chairman:

**Recommendation**

That pursuant to Procedure Rule 20 and in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely in view of the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information (as defined by Section 100I of the Act) to be identified at the meeting.

13 **Any Issues To Be Considered In Exempt Session**

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

**Officer contacts:**

**Jake Chambers, Senior Democratic Services Officer (Scrutiny)**

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